



ITB CHINA 2018
16th – 18th MAY 2018
WORLD EXPO & EXHIBITION CENTER
SHANGHAI, P.R. CHINA

INTERNATIONAL SHIPPING GUIDELINE
& OFFICIAL TARIFF



COMMUNICATION

International Exhibitors are kindly requested to direct all their shipping inquiries, information and documents to:

Schenker Deutschland AG
Branch Office Berlin
Fairs/Special Transports
14055 Berlin

Sandra Wickel
Project Manager Fairs International
Phone +49 30 301 2995-451
sandra.wickel@dbschenker.com

TIME SCHEDULE 时间表

Oceanfreight to Shanghai Seaport

Shipment Arrival Deadline
FOR LCL

25th April 2018

FOR FCL

28rd April 2018

Airfreight to Shanghai Airport

Shipment Arrival Deadline

2nd April 2018

DOCUMENT REQUIREMENT

- 1 original Bill of Lading or 1 copy of Express Bill of Lading or 1 copy of Airway Bill
1 copy of Multipackage form (the legitimate document accepted by Customs, refer to the appendix)
- 1 declaration of fumigation (IPPC) for wooden packing or non-wood packing material
- 1 copy of Insurance Policy (if insured)



CONSIGNMENT INSTRUCTION

All cargo must be consigned "Freight Prepaid" to the following consignee, otherwise a 5% outlay commission will be imposed on all "Freight Collect" consignments. Additional charges will be incurred for wrong consignee details:

SEAFREIGHT (

Consignee:
SCHENKER CHINA LTD.
8th Floor, Raffles City,
No. 268, Xi Zang Zhong Road
Shanghai, P.R. China

Notify:
SCHENKER CHINA LTD.
Fairs & Exhibition Dept
C/O:ITB China 2017
Exhibitor name: xxxx
Booth no: xxxx
Attn: Mr.Jing Gao / Tel: 86-21-28906228

AIRFREIGHT

Consignee: (MAWB)
Shanghai E & T Int'l-Trans Co., Ltd
Room 505, No. 168 Suhang Road
Pudong Airport, Shanghai, P.R. China

Consignee: (HAWB)
Shanghai E & T Int'l-Trans Co., Ltd
Room 505, No. 168 Suhang Road
Pudong Airport, Shanghai, P.R. China

Notify:
SCHENKER CHINA LTD.**Fairs & Exhibition Dept**
C/O: ITB China 2017
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TEMPORARY IMPORTATION

The Chinese Authorities permit exhibits to be imported into China on temporary import basis on approved trade shows. Temporary import is allowed for 3 months from the date of entry and must be re-exported unless duties and taxes are paid in the event of conversion to permanent import. Extension of temporary import is allowed subject to Customs' approval.

ATA Carnet is also accepted for temporary import in China.

LATE ARRIVALS

A late arrival surcharge, 30% based on basic handling rate will be applicable if the shipment arrives after the stipulated deadlines.

In the event of late arrivals, SCHENKER will make all reasonable efforts to ensure delivery before the show opens; however, no guarantee can be given. The surcharge will apply regardless of delivery date to the show site. SCHENKER also reserves the right to reject handling any cargo that arrives at Shanghai seaport / Shanghai Pudong Airport only 7 days prior to the show open date. All additional charges incurred due to the late arrivals shall be borne by the exhibitors.



CASE MARKINGS

For easy identification of exhibits, all packages must be marked as follows:

ITB CHINA 2018

C/O SCHENKER CHINA LTD.,

Name of Exhibitor : _____
Stand Number : _____
Case Number : _____
Gross Weight/Net Weight: _____
Dimensions : _____

RESTRICTIONS

All exhibitors are advised that all promotional materials to be imported or giveaways during the exhibition must not indicate or deem to indicate that Tibet or Taiwan is a Country.

PRINTED / PUBLICITY MATERIALS

The Ministry of Foreign Economic Relations and Trade in China stipulates that all advertising materials (like printed matters and giveaway items) and technical information materials in all media shall be allowed display or use at the exhibition only after customs has inspected and approved the censorship clearance.

Exhibitors are requested to submit samples of literatures (2 copies each) and souvenirs (2 each) in advance to SCHENKER with a List of Exhibits (LOE). All these materials will be handed over to the Chinese Customs for inspection in advance. These materials should be collected by SCHENKER during move in date.

Films/Slides/Video tapes/ CDs, VCDs, DVDs to China for exhibition MUST have separated granted from Chinese Authorities. When you want to ship these items to China, please double confirm with Schenker whether it is workable. Without confirmation from Schenker, items will be detained by Chinese Customs after it arrives.

In addition, exhibitors are advised that brochures, giveaways and souvenirs are subject to import duties as assessed by the Chinese Customs which must be payable on entry. The import of alcoholic drinks, cigarettes and foodstuff to exhibition are restricted by Chinese Quarantine.

HAND-CARRY EXHIBITS

Exhibitors are strongly advised not to hand-carry goods for the exhibition as it could be detained by the Chinese Customs at Airport, Exhibitors should immediately hand over the detention receipt and the duly filled List of Exhibits to our staff at the fairground to load the goods from the airport. These exhibits will then have to be returned as a shipment.

The handling charges for the hand-carry items will be the same as our inbound airfreight charge, plus late arrival surcharges as applicable.



HEAVY AND OVERSIZE EXHIBITS

If you have heavy and oversize exhibits, you must be on-site early to direct the operation of uncrating and positioning. If crane or forklift is required for installation of equipment, please send your requirement to us as early as possible so that we could arrange the equipments in advance. A quote will be offered upon your enquiry.

PACKING OF EXHIBITS

Exhibitors shall be responsible for the consequences of improper packing

A. Protection against Damage and Rain

As the exhibits are repeatedly loaded and unloaded during transportation, shocking/bumping will sometimes be inevitable. Moreover, exhibits will be placed outdoors many times, including open-air storage at the exhibition centre before and after the exhibition. Therefore, exhibitors must take necessary precautions against damage and rain, since we cannot assume any responsibility for the damage, especially when the return exhibits are to be packed with used-packing materials (the case as well as aluminium foil, plastic covers, etc., very often would have been damaged already during unpacking).

B. The Case

The case must be strong enough to avoid damage during transportation as well as unpacking, and in particular, be suitable for repacking and for sale for return movement after the exhibition. Packing in cartons is not considered suitable for repeated handling, especially for valuable or delicate equipment.

MOVE-IN DAYS

Exhibits will be transferred to the exhibition venue during the move-in days. Representatives of SCHENKER will be available to help the exhibitors with the move-in logistics including unpacking and storage of empties as applicable. However, a responsible representative of the company must be available on-site during the move-in period for supervision. In some circumstances, however, the customs at the ports or fair site may inspect the case without your presence.

Similarly, during exhibition closing, exhibitors must also supervise the dismantling and repacking of exhibits, especially for delicate or heavy equipment. When used-packing materials repack exhibits, the packing is regarded as no longer suitable to protect the equipment against damage/moisture compared with the original. Exhibitors shall therefor bear the responsibility for the consequences arising therefrom.

MOVE-OUT DAYS

Prior to the move-out days, exhibitors will be given a 'Return Shipping Instructions' to fill in based on the List of Exhibits (LOE) given at time of entry of goods into China. Exhibitors are required to advise SCHENKER if the goods will be re-exported, sold or disposed, as applicable.

During move-out days, representatives of SCHEHKER will be on-site to help exhibitors with return of empty cases, repacking, re-export, etc. as applicable. In order to ensure the closing of the exhibition can be operated smoothly, those exhibitors having heavy and oversized exhibits may be required to repack their exhibits on the next day. Our on-site operational staff will inform exhibitors the exact arrangements.

In the event of non-compliance of return instructions, all goods left at the exhibition venue shall be subject to disposal by the Chinese Customs and all charges relating to the disposal including duties and taxes if any, shall be borne by the exhibitor.

Exhibitors must pay special attention to the following Customs' regulations:

- items other than those declared exhibits (e.g. personal effects, souvenir bought in China) are absolutely not allowed to be returned together with exhibits.
- Violations of these regulations will result in confiscation and heavy fines imposed by the Chinese Customs.
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RE-EXPORT

The re-export formality will require about 2 weeks prior to the re-export shipment out of China. If the exhibitor needs the goods to be re-exported urgently, please advise representatives of SCHENKER on-site of your request as applicable.

SOLD GOODS / DISPOSAL

All goods sold or disposed or given away or not re-exported shall be subject to import duty and taxes of the CIF value or appraised value by Customs whichever is greater. The duty varies with commodities and the VAT is 17% of CIF value. The Procedures for Sold Goods are as follows:

- Exhibitors are required to submit a copy of the contract, buyer's company name, address and contact number to SCHENKER at the end of the show.
- The buyer is required to present to Customs the invoice/packing list and sales contract for the processing of permanent import and payment of duty and taxes.
- After the duties and taxes are paid, buyer will be allowed to take delivery of the goods from the Customs bonded warehouse.
- For exhibits pending sale or waiting for signing of the sales contract, the exhibits will be transferred and kept in the Customs bonded warehouse subject to a maximum period of **THREE (3) MONTHS**. After the period of three (3) months, the exhibits must either be re-exported or sold.


For sold exhibits, all duties and taxes must be paid and all import formalities must be completed within 3 months time. Failure to comply, cargo will be forfeited by the Customs. Sold goods pending conversion to permanent import shall be transferred to Customs bonded warehouse for storage. Additional charges shall be for account of the exhibitor unless assigned to the buyer.

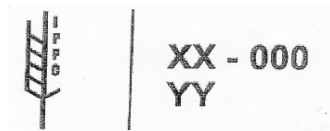
FUMIGATION RULES IN CHINA

NEW WOOD PACKING MATERIAL REGULATIONS EFFECTIVE JANUARY 01, 2006

Effective 1 January 2006, ALL CARGOS WITH WOOD PACKING MATERIAL (WPM) to China (such as wood block cases, lath cases, wood pallets, wood frames, wood drums, wood axes, chocks, stow-wood, crossties and so on), fumigation must be arranged in the country of origin before sending the cargo to China.

To ensure the WPM is properly treated either by Heat Treatment (HT) or Methyl Bromide (MB), following information **MUST** be marked or stamped on the outside packing as the below sample:

1. IPPC Logo ()
2. ISO country code (XX)
3. Unique number assigned to the company (which carries out the fumigation procedure) by the national plant protection organization (000)
4. Fumigation method either HT -Heat Treatment or MB - Methyl Bromide (YY)



To support the treatment, exhibitors must also produce their own declaration on their company letterhead for customs clearance purpose. This must be attached the original master airway bill (for airfreight



consignment) and enclose the original bill of landing and be couriered to our local office (for seafreight shipments).

The original declaration letter must be mailed out accordingly to the following specifications:

To:

Name of exhibitor:

Stand Number:

Name of exhibition:

c/o SCHENKER CHINA LTD.,

Our exhibition materials for the above event, comprising xxxxx (insert the total number of packages utilizing wooden packing) cases, have been fumigated at xxxxxxx (name of origin port) and carry the following IPPC logo and markings xxxxxxxx (state the exact Registered Fumigation Number i.e. XX-000 YY).

Authorised Signature

Endorsed by company chop (stamp).

Date.

WOOD PACKING MATERIALS WITHOUT ACCEPTABLE STAMP OR NOT IN COMPLIANCE WITH THE ABOVE REQUIREMENTS MUST BE DESTROYED OR RE-EXPORTED.

For cargo with non-wood packing materials, the cargo owner must provide the non-wood packing declaration, which is printed out by company letter-head, signed with authorized signature and endorsed with company chop. The original declaration letter must be attached to the original Master Airway Bill or courier to our local office in China for Customs clearance purpose.

CONTROLLED ITEMS CHINA

In case the shipment contains any controlled items by the Chinese Government, we strongly recommend that the list of exhibits should be faxed or e-mailed to SCHENKER for checking prior to the shipment departure from the country of origin.

If required, SCHENKER will apply necessary license/ permit on behalf of the exhibitors, but under no circumstances that SCHENKER can guarantee such license will be granted.

The importation of Foodstuff, Beverage, CD-Roms, Watches, Cosmetics items, and etc are subject to an import permit in China, even for exhibition purpose. Without Chinese Customs' approval and authorization, these items cannot be distributed/ tasted/ sold and/or consumed during the exhibition.

If exhibitors need to ship any controlled items to China, exhibitors are required to submit to SCHENKER the following documents/ information for application of import permit to China at least **30 (thirty) days** prior to the shipment departure from the country of origin:

- a. Catalogue/ Brochure of commodities
- b. Export Permit Issued by the Products' Originating Country/ Place
- c. Certificate of origin and/or Health Certificate
- d. Commercial Invoice and Packing List / List of Exhibits

Relevant handling charge and guidelines, permit application fee in China for controlled items will be quoted upon request.



HIRE OF LABOUR OR EQUIPMENT

Our rates includes unpacking and repacking on-site during normal work hours. If exhibitor requires additional labour or equipment, please contact us for quotation at least 48 hours before show move-in.

INSURANCE

It is the responsibility of each exhibitor to arrange Marine (Transport) Insurance covering transport to the exhibition, during the exhibition, till the return of the exhibits to domicile/ exhibits sold locally, including the period the exhibits are handled by SCHENKER Our tariff is computed on the basis of volume and weight and has no correlation with the value of exhibits which means the cost of insurance cover is not included in our charges.

SCHENKER can offer the exhibitor insurance coverage at competitive premiums upon receiving request.

ADDITIONAL SERVICES

For additional services not listed above, an individual quotation will be given upon receipt of specific requirements.

TERMS OF PAYMENT

Inward : Upon uplift of goods, prior to delivery to stand.

Outward: Upon presentation of invoice/prior to delivery to premises.

All payments must be made without any deduction or deferment on account of any claim, counterclaim or offset.

TERMS AND CONDITIONS

SCHENKER does not take any responsibility for:

- a) Exhibits which are not allowed by the organizer or Chinese Customs to be sold or displayed at the fairground.
- b) Any tax/duty for sold exhibits
- c) Loss of goods whilst on display at the venue

All business is only transacted in accordance with our Standard Trading Conditions. A copy is available upon request.

Use of SCHENKER services – be it partly or in full – and any requirement for additional services at any time before, during or after the exhibition express orally and/or in writing and/or by conduct, implies acknowledgement and acceptance of the foregoing.

SERVICES AND RATES FOR HANDLING OF EXHIBITS

I. Inbound Movement from Shanghai seaport / Shanghai Pudong Airport to Exhibition Booth

For exhibits directly arrive at Port of Shanghai Seaport / Shanghai Pudong Airport, handling import formalities and transporting from import terminal to the exhibition ground, sorting and delivery to exhibition booth, assisting exhibitors for unpacking and one time on-spot positioning of heavy exhibits (assembling excluded), temporary Customs clearance and assists Customs for inspection, removing empty cases and packing materials to on-site storage place (outdoor).

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|----|---|--|
| 1) | Basic Service Charge: | RMB750.00/exhibitor/consignment |
| 2) | Basic Handling Charge | |
| | By Sea - | RMB610.00 per cbm or 1000kgs, whichever is greater |
| | a) Min. Charge for LCL | 3 CBM per consignment |
| | b) Min. Charge for FCL | 23 CBM per 20'GP Container |
| | | 46 CBM per 40'GP Container |
| | | 50 BM per 40'HQ Container |
| | By Air - | RMB6,80 per chargeable weight KG |
| | | Min. Charge 250 KGS per consignment |
| 3) | Temporary Customs Clearance | RMB850 per consignment |
| 4) | Terminal Handling Charge | |
| | By LCL - | RMB395.00/cbm (min.3cbm) |
| | By FCL - | RMB2420/20'GP RMB3.200/40'GP/40'HC |
| | By Air - | RMB3,55/kg (min. 250kgs) |
| 5) | Storage Charge at Shanghai Seaport / Airport and Bonded Warehouse | |
| | By Air | RMB1,5/kg/day |
| | upon 3 days later than free arrival at Shanghai Airport: | |
| | By Sea | |
| | FCL shipment: | RMB200/20'day, RMB350/40'day |
| | LCL shipment: | RMB15/cbm/day. |
| 6) | Quarantine Inspection Fee | |
| | By LCL / By Air - | RMB70/piece (carton, wooden case or pallet) |
| | By FCL - | RMB425/20'container |
| | | RMB850/40'container |

II. Outbound Movement from Exhibition Booth to Shanghai Seaport / Shanghai Pudong Airport

Outbound services from exhibition booth up to Shanghai Seaport, Shanghai Pudong Airport or Customs bonded warehouse.

Services and Tariff will be same as the above Item I /) .

III. On-Site Service

- | | | |
|----|--|----------------------------|
| 1) | Receiving exhibits from exhibition hall loading bay, unloading, delivery up to exhibition booth, assisting exhibitors for unpacking and one time on-spot positioning of heavy exhibits (assembling excluded), removing empty cases and packing materials to on-site storage place (outdoor). | |
| | Basic Handling Charge | RMB520 per cbm per 1000kgs |



min.1cbm or 1000kgs

- 2) Re-delivery of the empty cases and packing materials to booth after closing of exhibition, assisting exhibitors to repacking, moving exhibits from exhibition booth to the exhibition hall outdoor.

Basic Handling Charge RMB520 per cbm per 1000kgs
min. 1cbm or 1000kgs

IV. Sold Exhibits

- 1) Re-delivery of the empty cases and packing materials to booth after closing of exhibition, assisting exhibitors in repacking, moving exhibits from exhibition booth to the exhibition hall outdoor.

Basic Handling Charge RMB520/cbm (min. 3cbm)

- 2) In-city Transportation Charge from fairground to customs bonded warehoused
- RMB900/cbm (min. 3cbm)
- 3) Storage Charge at Customs Bonded Warehouse
By sea - RMB15/cbm/day (Min. 1cbm)
By air - RMB1/kg/day (Min. 100kg)
- 4) Customs Bonded Warehouse In/Out Handling Charge
- RMB35/cbm/in/out (Min. RMB300 per shipment)
- 5) Custom declaration for sold exhibits
- RMB1850/consignment
- 6) Permanent import agency fee / handling fee to be advised upon request
- 7) Import Duty/Tax as per outlay + 5% pre-paid commission

V. Additional Charges

- 1) Return/Collection of empty container RMB2000/20'GP
RMB3000/40'GP/40'HC
- 2) Translation of List of Exhibits(LOE) and other necessary documents from foreign languages into Chinese in an acceptable format and/or the re-production of sufficient copies to Chinese authorities concerned:
RMB50/page (Min. RMB30/consignment)
- 3) If any cargos arrival / departure Shanghai Yangshan Seaport, the following additional charges will be incurred
LCL shipment RMB60.00 per cbm or 1000 kgs
FCL shipment RMB100 per 20'container
RMB2600 per 40'container
- 4) Incorrect consignee on B/L or AWB surcharge
RM820 per shipment per consignment
- 5) ATA Carnet Endorsement Fee
ATA RMB1050 per ATA Carnet



- 6) Labor and Equipment Hire (subject to availability and 48 hours advance booking needed)
- | | | |
|------------------------|---|--|
| Supervisor Labor | : | RMB10.00 per hour / min. 4 labor-hours |
| Packer/Lifting Labor | : | RMB75.00 per hour / min. 4 labor-hours |
| 3-tons Forklift Hire 3 | : | RMB235 per hour / min. 4 hours |
| 5-tons Forklift Hire 5 | : | RMB280 per hour / min. 4 hours |

***The above quoted offer is only applied to normal working hour 8:30a.m.- 4:30p.m of working day.
Overtime after working hour will be charged 50% surcharge based on above offer.
Saturdays, Sundays, Public Holiday will be charged 100% surcharge based on above offer.

- 7) Container Demurrage charges after arrival or before departure will be billed outlays as per the rate from Port Authority/shipping line; details will be available upon requested.
- 8) For individual package over 3 tons with dimensions 6m (L) x 2.3m (W) x 2.3m (H), the oversize / weight surcharge will be advised upon request.

VI. Abandoned Exhibits

- | | | |
|--|---|------------------------------------|
| 1) Customs formalities | : | RMB1100/exhibitor |
| 2) Transportation charges from booth to bonded warehouse : | | |
| - | | RMB750/cbm (Min. 1cbm) |
| 3) Storage charge in bonded warehouse: | | |
| - | | RMB15/cbm/day (min.1cbm/100kg) |
| 4) Destruction fee: | | |
| - | | RMB2.50/kg (min. RMB515/exhibitor) |

VII. Remarks

- 1) Minimum charges per shipment: 1cbm or metric ton, calculated as whichever is the higher.
- 2) Minimum chargeable volume for 20' GP container is 23cbm and for 40' GP container is 46cbm, for others are 50cbm.
- 3) Volume / Weight conversion for air-freight shipment: 6cbm is equal to 1,000kgs
- 4) The above quoted tariff is only for General Cargoes, for specialized cargoes, e.g. dangerous, reefer and high valued cargo, 100% additional surcharges will be levied and accepted subject to availability.
- 5) If shipment arrives after deadline, 30% surcharge based on inbound movement charges and on-site service charges will be levied.
- 6) Application of Customs Cover for "Transfer Exhibits" from/to other exhibition, RMB800/cover will be levied.
- 7) Chares of quarantine treatment of wooden packing material (such as fumigation, disinfections, heat treatment, etc.), and sampling of wooden packing materials by the Quarantine Authority will be accordingly at cost.



- 8) Customs formality fee for given-away or consumed exhibits on which duty and tax should be levied during/after the exhibition will be RMB800/bill.

- 9) Subject to Tax Law of China, 6% of VAT on total billing amount will be added (application to both inbound and outbound movements).